



Affiliate application with the Federation for the Humanities and Social Sciences

*required field

Section A: General

Organization name (English): _____

Organization name (French): _____

Acronym (English): _____ Acronym (French)*: _____ Year established: _____

**Only provide official organization names and acronyms used on the organization website (i.e. if there is no official French version of the organization name, omit this field).*

Website: _____ Twitter: _____

Facebook: _____ LinkedIn: _____

Instagram: _____ YouTube: _____

Objectives or purpose: _____

Section B: President and key contacts

Please fill in contact information for each of these positions OR attach a separate list to this application form. For any positions that are not applicable, leave the fields blank.

President*

The president of the organization will be the main contact to the Federation.

Salutation: _____ First name*: _____ Last name*: _____

Email*: _____

Job title: _____

Department/Faculty: _____

Organization/Institution: _____

Mailing address*: _____

Telephone: _____ Is this a work or home address? _____



Primary administrative contact*

Receives a copy of all communications the Federation sends to its affiliates.

Salutation: _____ First name*: _____ Last name*: _____

Email*: _____

Job title: _____

Department/Faculty: _____

Organization/Institution: _____

Mailing address*: _____

Telephone: _____ Is this a work or home address? _____

Billing contact*

Receives Federation invoices.

Salutation: _____ First name*: _____ Last name*: _____

Email*: _____

Job title: _____

Department/Faculty: _____

Organization/Institution: _____

Mailing address*: _____

Telephone: _____ Is this a work or home address? _____

Communications contact (recommended)

Coordinates with Federation team to disseminate information.

Salutation: _____ First name*: _____ Last name*: _____

Email*: _____

Job title: _____

Department/Faculty: _____

Organization/Institution: _____

Mailing address*: _____

Telephone: _____ Is this a work or home address? _____



Executive Director (optional)

Salutation: _____ First name*: _____ Last name*: _____

Email*: _____

Job title: _____

Department/Faculty: _____

Organization/Institution: _____

Mailing address*: _____

Telephone: _____ Is this a work or home address? _____

Vice-President (optional)

Salutation: _____ First name*: _____ Last name*: _____

Email*: _____

Job title: _____

Department/Faculty: _____

Organization/Institution: _____

Mailing address*: _____

Telephone: _____ Is this a work or home address? _____

Other contact (optional)

Salutation: _____ First name*: _____ Last name*: _____

Email*: _____

Job title: _____

Department/Faculty: _____

Organization/Institution: _____

Mailing address*: _____

Telephone: _____ Is this a work or home address? _____



Other contact (optional)

Salutation: _____ First name*: _____ Last name*: _____

Email*: _____

Job title: _____

Department/Faculty: _____

Organization/Institution: _____

Mailing address*: _____

Telephone: _____ Is this a work or home address? _____

Other contact (optional)

Salutation: _____ First name*: _____ Last name*: _____

Email*: _____

Job title: _____

Department/Faculty: _____

Organization/Institution: _____

Mailing address*: _____

Telephone: _____ Is this a work or home address? _____

Section C: Eligibility

Please indicate whether the organization meets each of these affiliate criteria:

- supports the vision, mission and goals of the Federation
- has a program of activities related to the promotion of humanities and/or social science content relating to the objectives of the Federation
- accepts the by-laws of the Federation, subject to regular amendment procedures
- agrees to pay affiliate fees as set by the Federation Board of Directors
- is not otherwise eligible for Federation membership as an institution or scholarly association

Section D: Supporting documentation

Please attach copies of the following to this application:

- the last annual report
- list of current officers and members of governing board
- constitution, charter or letters patent
- evidence of non-profit status, if applicable



Section E: Federation's affiliate fees

The Federation affiliate fee for the year 2020 is \$400 plus taxes and the billing cycle is from January 1st to December 31st. Fees are subject to change.

Section F: Agreement statement

Please sign this application, and return it along with supporting documentation to the Federation.

The organization _____ agrees to:

- become an affiliate of the Federation for the Humanities and Social Sciences
- pay the annual Federation for the Humanities and Social Sciences affiliate fees
- ensure that the Federation for the Humanities and Social Sciences has up-to-date contact information for the organization's key contacts

I understand that this is not an application for membership to the Federation. I certify that the information provided in this application is accurate to the best of my knowledge and that I am authorized to submit this application of behalf of the organization.

Signed: _____ Date: _____

Name (print): _____

Email*: _____

Job title: _____

Organization: _____

Mailing address*: _____

Telephone: _____

Please send completed form and requested documents to:

Federation for the Humanities and Social Sciences

141 Laurier Ave W, Suite 200

Ottawa, ON K1P 5J3

Tel: 613-238-6112

Fax: 613-238-6114

E-mail: membership@ideas-idees.ca

www.ideas-idees.ca

Please note: All affiliate applications must be approved by the Federation Board of Directors. The first invoice for affiliate fees will be sent after the application has been approved.